



POSITION DESCRIPTION

Position Title: Certified Lifeguard

Department: Pool

Reports To: Pool Director & General Manager

Hours:

Monday morning | Swim Team Practice

Tuesday - Sunday | Hours will vary

Must be available to work Holidays | Memorial Day, Fourth of July, Labor Day (especially)

POSITION SUMMARY

The dangers associated with water sports should not bar one from enjoying them. Lifeguards are employed to create safe environment where people can enjoy swimming without having to fear about falling into the water or hurting themselves.

Lifeguards typically, keep an eye out for people indulging in recreational activities at a pool. In the event of a mishap, they are responsible for performing lifesaving activities such as resuscitation and first aid. Some lifeguards also provide swimming training to novices and children. On any particular work day, lifeguards take a headcount of people swimming and ensure that they are kept safe by calling out to them in case they venture too far or have been in the water for too long. The need to be vigilant at all times is high in this position.

Lifeguards must also possess the ability to work effectively under pressure and maintain excellent service standards with members and their guests. They must have excellent listening skills and an eagerness to provide excellent service. This person may be required to work additional hours than scheduled, if necessary.

This position requires a highly self-motivated individual who can work with minimal supervision and interact with members and other staff at a high-level.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- To arrive well-groomed and on-time and in the appropriate attire.
- Logging name of Members and their Guests upon entrance to the pool.
- Maintain continuous surveillance of people in swimming pool.
- Ensure appropriate headcount of people involved in the pool on an hourly basis.
- Call out warnings to people who may have ventured too far or are in imminent danger.
- Provide safety information to people prior to them indulging in the water.
- Supervise swimmers to ensure that they are swimming within the safety protocols.
- Spot hazards or potential hazards and take measures to prevent accidents.
- Control and report unruly behavior and evict individuals not adhering to behavior protocols.
- Perform rescues in the event of drowning or swimming accidents.
- Perform first aid and CPR according to the demands of adverse situations.
- Perform pool chemical checks to ensure safety and hygiene.
- Maintain accurate records of pool use and chemical levels.
- Teach swimming techniques and safety education to new swimmers.

- Ensure that all pool equipment is stored safely and that any lost items are kept in a safe place.
- Answering phones at the pool shack and relaying messages to appropriate person.
- As well as other tasks that may not be listed above.

REQUIREMENTS

- To obtain employment as a lifeguard, one has to be an excellent swimmer along with possessing certification in lifesaving particularly the Red Cross Advanced Lifesaving Certificate.
- Specific training in cardiopulmonary resuscitation (CPR) is also one of the prerequisites for this position.
- Flexible availability including days, evening, weekends and summer holidays.
- Must be able to climb stairs and carrying items weighing 25 - 50 pounds.
- Good communication is important, as is being able to follow directions efficiently and meeting the physical demands of the job.
- Must be able to clearly communicate Member needs to other Staff Members.
- A positive attitude while on the job is also essential.

PREREQUISITES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required.

EDUCATION

A high school diploma is preferred.

LANGUAGE SKILLS

The ability to speak English is necessary to converse with our members, guests and other staff members. Proper diction is valued to maintain the ambiance of high level service to our members. The ability to effectively present information and respond to questions from groups, managers, members and the general public is important.

REASONING ABILITY

It is necessary to have the ability to solve practical problems that may arise. Our staff members must have the ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by a Staff Member to successfully perform the essential functions of this job. While performing the duties of this job, the Staff Member may be required to lift and carry up to approximately 50 pounds.

WORK ENVIRONMENT

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. Principal duties are intended to describe those functions that are essential to the performance of this job and "other" duties (if defined) include those that are considered incidental or secondary to the overall purpose of this job.

This job description does not state or imply that the above are the only duties and responsibilities assigned to this position. Team Members holding this position will be required to perform any other job related duties as requested. ***This job description is not an employment agreement or contract. Management has the exclusive right to alter this job description at any time without notice.***